

Alternative Calendar **Notification Request**

Required Materials for Administrative Completeness:

- Board minutes approving the change (If the body is subject to Open Meeting Law, minutes must comply with A.R.S §38-431.01)
- Narrative describing how the school meets the definition of alternative calendar status

The Charter Holder identified above, hereby affirms that:

- The school(s) under this charter operates on an alternative calendar , and
- The alternative calendar provides for at least the required minimum number of days and hours of yearly instruction as prescribed in Arizona statute, and
- The Charter Holder has adopted the calendar for its operations of the school(s) under this charter.

Eligibility Criteria –

In order for the request to be considered by the Board, the charter holder must:

- Currently not be having 10% withheld for failure to timely submit its most recent annual audit.
- Currently not have a corrective action plan that includes attendance reporting related issues and results from the Board withholding 10% of the charter holder's monthly state equalization assistance.
- If applicable, have received notification from the Board that the current fiscal year audit corrective action plan has been completed.